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| THOMAS JAMES | 123 Washington St. Apt. #2New York, NY 10014 |
| Thomas.James@gmail.com | 646.123.4567 |
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| **WORK EXPERIENCE** |  |
| **ABC Bank***Analyst – Project Finance Group* | **New York, NY***June 2012 – Present* |
| * Involved in all aspects of transactions including initial due diligence, preparation of the CIM, modeling, presentations
* Responsible for performing comparable companies and precedent transaction analyses in Excel
* Produce daily group newsletter summarizing recent events in the industry
* **Selected Transaction Experience**
* *$700 MM Transaction for Royal Energy* *(closed)* – Responsibilities include monitoring the debt drawdown and its effect on covenant and credit agreement compliance
* *$500 MM Debt Financing for a Wind Farm Project* *(active)* – Responsibilities include building a financial model to show debt financing under multiple capital structures, running sensitivity analysis to show the impact of various macroeconomic conditions, analyzing state regulations to determine project’s eligibility for subsidies and leading the production of marketing materials from design through printing
* *$3 B Transaction for a Solar CSP Project (active)*– Responsibilities include preparing pitchbook materials and follow-up on client feedback through the equity-raising process on the world’s largest solar CSP project
* *$150 MM Transaction for a Solar Company (active)*– Responsibilities include revenue forecasting, preparation of pitchbook and marketing materials, as well as development of a preliminary proposal and term sheet
 |
| **ZYX Energy Cooperative***Research Analyst* | **New York, NY***June 2010 – June 2012* |
| * Analyzed and recommended specific investment opportunities to traders in natural gas, power and coal
* Worked directly with traders to create and improve supply and demand models for natural gas, power, and coal
* Sent out intraday research notes to traders in summarizing daily and weekly energy supply and demand data and news
 |
| **EDUCATION** |  |
| **Washington University – Olin School of Business***Bachelor of Science in Business Administration; Finance Major* | **St. Louis, MO***Class of 2010* |
| * Cumulative GPA: 3.5/4.0; Major GPA: 3.8/4.0
* Graduated magna cum laude; Dean’s List all semesters
* Relevant Coursework:Financial Statement Analysis, Advanced Financial Management, M&A, Options, Futures & Derivatives, Introduction to Econometrics, International Finance, Investments, Mortgage Backed Securities
 |
| **Dalian University of Foreign Languages***School of Chinese Studies* | **Dalian, Liaoning Province, China** *January 2009 – May 2009* |
| * Elected to study Mandarin in an intensive language program in a study abroad program
* Successfully completed a semester of business courses and was elected class president by my peers
 |
| **LEADERSHIP** |
| **Washington University NCAA Soccer Team***Captain* | **St. Louis, MO***September 2006 – December 2009* |
| * Attended league meetings and organized all games and practices in lieu of coaching staff
* Successfully recruited over 10 new players and developed an alumni support network via campaigns
* Led the team to an undefeated 2009 season within our division
 |
| **Washington University Student Investment Fund***Founder and Co-President* | **St. Louis, MO***October 2008 – May 2010* |
| * Co-founded a student-run fund to invest a small portion of the University’s endowment
* Managed a $105k diversified, mid-cap equities fund which generated 27% growth over 18 months
* Presented and distributed research reports to University Board of Directors with company information and investment thesis
 |
| **OTHER INFORMATION** |
| *Languages:**Modeling:**Computer:**Certifications:*  | Fluent in Mandarin, Basic Skills in FrenchCompleted ABC Bank’s formal modeling program run by Wall Street PrepExpert in Excel, PowerPoint, CapitalIQ, BloombergCompleted Bloomberg Certification Program |

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| THOMAS JAMES | 123 Washington St. Apt. #2New York, NY 10017 |
| Thomas.James@university.edu | 777.777.7777 |
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| **EDUCATION** |  |
| **Washington University – Olin School of Business***Bachelor of Science in Business Administration; Finance Major* | **St. Louis, MO***Class of 2013* |
| * Cumulative GPA: 3.5/4.0; Major GPA: 3.8/4.0
* Graduated magna cum laude as a Presidential Scholar, Dean’s List all semesters
* Relevant Coursework:Financial Statement Analysis, Advanced Financial Management, M&A, Options, Futures & Derivatives, Introduction to Econometrics, International Finance, Investments
 |
| **Dalian University of Foreign Languages***School of Chinese Studies* | **Dalian, Liaoning Province, China** *Jan 2012 – May 2012* |
| * Elected to study Mandarin in an intensive language program in a study abroad program
* Successfully completed a semester of business courses and was elected class president by my peers
* Developed foreign language skills and the ability to speak fluent Mandarin
 |
| **WORK EXPERIENCE** |  |
| **ABC Bank***Summer Analyst* | **New York, NY***May 2012 – Aug 2012* |
| * Member of deal team on a $3.2 billion acquisition of a publicly traded company by a large private equity firm
* Involved in initial due diligence, preparation of the CIM, creation of the PowerPoint deck, etc.
* Responsible for performing comparable companies and precedent transaction analyses in Excel
* Utilized PowerPoint to create pitch books for current transactions and potential clients
 |
| **ZYX Energy Cooperative***Summer Intern* | **New York, NY***May 2011 – Aug 2011* |
| * Analyzed and recommended specific investment opportunities to traders in natural gas, power and coal
* Sent out intraday research notes to traders summarizing daily and weekly energy supply and demand data
* Completed numerous projects with end-goal of producing a framework for reoccurring standardized reports
 |
| **LEADERSHIP** |
| **Washington University NCAA Soccer Team***Captain* | **St. Louis, MO***Sep 2009 – Current* |
| * Attended league meetings and organized all games and practices in lieu of coaching staff
* Successfully recruited over 10 new players and developed an alumni support network via campaigns
* Reinvigorated the program, raising thousands of dollars in financial support from alumni
 |
| **Washington University Student Investment Fund***Founder and Co-President* | **St. Louis, MO***Oct 2010 – Current* |
| * Co-founded a student-run fund to invest a small portion of the University’s endowment
* Managed a $105k diversified, mid-cap equities fund - Outperformed benchmark by 4% since 2010 inception
* Presented research reports to University Board of Directors with company information and investment thesis
 |
| **ADDITIONAL INFORMATION** |
| *Skills:**Modeling:**Computer:**Certifications:**Interests:*  | Fluent in Mandarin, Basic Skills in FrenchCompleted Wall Street Prep self-study course covering valuation, M&A and LBO modelingProficient in Excel, PowerPoint, CapitalIQ, BloombergCompleted Bloomberg Certification ProgramSoccer, Running, Poker, Snowboarding, Skydiving |

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